

ADN Telecom Limited

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Notice of the 18th Annual General Meeting (AGM)

Notice is hereby given that the 18th Annual General Meeting (AGM) of the Shareholders of **ADN Telecom Limited** (“Company”) will be held on **Tuesday, 14 December 2021 at 11:00 a.m. (Dhaka Time)** using digital platform through the link <https://adntel.bdvirtualagm.com> (pursuant to the BSEC Order No. SEC/SRMIC/94-231/91 dated 31 March 2021) to transact the following businesses:

Agenda:

1. To receive, consider and adopt the Financial Statements of the Company for the year ended on 30 June 2021 and the Reports of Directors and the Auditors thereon.
2. To approve Dividend for the year ended on 30 June 2021.
3. To elect Directors in place of those who shall retire by rotation in accordance with the provisions of Articles of Association of the Company.
4. To approve the re-appointment of the Independent Director of the Company.
5. To appoint the Statutory Auditors for the year 2021-22 and to fix their remuneration.
6. To appoint the Auditors to provide the certificate on compliance on the Corporate Governance Code of BSEC for the year 2021-22 and to fix their remuneration.

Dated: 21 November 2021
Dhaka

By order of the Board of Directors
Sd/-

Md. Monir Hossain, FCS
Company Secretary

Notes:

1. The Shareholders whose name appeared in the Depository Register as on the “Record Date” i.e., 17 November 2021 will be eligible to attend/participate and vote in the Annual General Meeting through Digital Platform and to receive dividend.
2. Pursuant to the BSEC Notification No. BSEC/CMRRCD/2006-158/208/Admin/81 dated June 20, 2018, soft copy of the Annual Report 2021 will be emailed to respective Shareholder’s email ID available in their BO A/C. The Annual Report 2021 will also be available in the Company’s website at www.adntel.com.bd
3. A shareholder entitled to attend/participate and vote at the Annual General Meeting may appoint a proxy on his/her behalf. Copy of proxy form duly signed and stamped shall be sent to the share office or through email at investor.relations@adnsl.net not later than 48 hours before the meeting.
4. The shareholders can log into the link <https://adntel.bdvirtualagm.com> by using their BO A/C number and will be able to submit their questions or comments and vote electronically 24 hours before the meeting. For any IT related guidance in this regard Shareholders may contract cell number +880 1777 770 551.
5. The concerned Merchant Banks and all Depository Participants (DPs) are requested to provide the copies of the list of margin clients along with the bank details for entitlement of dividend on or before 13 December 2021 as per the following:
 - a) Hard copy: Registered mail or courier to Share Office, ADN Telecom Limited, Red Crescent Concord Tower (19th Floor), 17 Mohakhali C/A, Dhaka-1212.
 - b) Soft copy: Email to investor.relations@adnsl.net
6. In compliance with the Circular No. SEC/CMRRCD/2009-193/154 dated 24 October 2013 issued by BSEC, no benefit in cash or kind shall be offered to the members during the Annual General Meeting.

